

Virginia Beach Christian Academy
Distance Education Program
5277 Princess Anne Rd
Virginia Beach, VA 23462
757-473-1190

Rev. Robert Thorp, Pastor

Sis. Kimberly Thorp, M.Ed. Principal

APPLICATION FOR ENROLLMENT

Date _____

Student name: _____

Student information: Address _____

City, State, Zip _____

Social Security Number _____

Telephone: _____ Age: _____ Sex: _____ Birthdate _____

Family Information

Father's Name: _____

Employment: _____

Social Security Number: _____

Position: _____ Work Phone: _____

Mother's Name: _____

Employment: _____

Social Security Number: _____

Position: _____ Work Phone: _____

If both father and mother are not the birth parents, have not adopted the child, or do not have full legal custody of this child including decision making powers, the child's biological parent(s) will be required to sign all registration forms.

Religious Information

Families who desire to enroll or re-enroll their child in this academy must be faithful in attendance at their home church. Please provide the following information for the family members living in the child's home. Student planners are to be signed each Sunday by the parent to verify the child's attendance.

Home Church: _____

Address: _____

Pastor: _____ Phone: _____

Faithfulness in Attendance:

Father	Y / N	Mother	Y / N	Applicant	Y / N
Has the applicant made a profession of faith in Jesus Christ?					Y / N
Has the applicant been baptized in Jesus Name?					Y / N
Has the applicant been filled with the Holy Ghost? (with the evidence of speaking in other tongues, as the Spirit gave the utterance)					Y / N

General Information

The application must be filled out completely before it can be processed. The application form and enrollment fee of \$50.00 must be submitted for review. A \$50 testing fee must be submitted prior to testing. The \$250 curriculum fee must accompany the final enrollment papers. These fees are received incrementally and are not refundable.

Tuition is an annual fee and is due in full on or before August 15. Those who pay their tuition in full upon enrollment/re-enrollment will receive a 5% discount. Those families who desire to do so may request the opportunity to make semi-annual, quarterly, monthly, or semi-monthly payments. Please complete the forms entitled "financial disclosure" and "promissory note". Your application for a "payment plan" will be considered and you will be notified of the committee's decision. All tuitions and fees must be paid prior to the release of your child's final report card, or participation in graduation ceremonies.

I understand that I am entering into a method of education for my child that requires constant involvement on my part, as a parent.

I agree to establish a place in my home for my child to study and complete the work assigned. I understand that this workspace must include a computer that is compatible with the distance learning curriculum provided by the academy and must have access to a dsl internet connection.

I understand that this instruction will require approximately three to four hours per day of instruction and understand that the work completed on the computer is only the “beginning” of my child’s schoolwork for the day. I also understand that projects, experiments and research assignments are also required and will be due on the assigned dates.

I understand that my child may participate in activities and events provided for the onsite students provided there is space available and appropriate fees are paid. Choices available to my child are PE, art courses, the music program, the school Christmas play and/or sports activities. We understand that while onsite, my child will wear the school uniform and whenever participating in offsite activities wear the same dress as required for the onsite students. Additionally, my child will abide by the same rules of conduct and decorum as the onsite students (see the student handbook provided on the website vabca.org for this information). I agree to hold the academy and the church ministry harmless and free from liability in the event of any injury to my child on school grounds or on school-sponsored trips away from the school premises.

I agree to uphold and support the high moral standards of this academy by providing an example of the same in my home.

I understand that in order for my child to continue to participate in this program, he/she is required to maintain adequate progress. Failure to meet deadlines and assignment dates will result in dismissal from the distance learning program.

I understand that the school reserves the right to dismiss any child who fails to comply with the established regulations and discipline or whose financial obligation remains unpaid.

I further agree to the arbitration policy as stated in the student handbook.

I have read the Student Handbook and agree to abide by and support the policies and procedures contained therein. I understand the terms stated on this application and agree thereto.

signature of father

signature of mother

date

date

Standard of Conduct

The student's attitudes, conversation, and behavior reflect the character of the institution from which he derives his training, both home and church. This form reflects the church-school's attempts to secure students who would best adjust to the rigor of a highly disciplined training program that must set high standards. These standards will result in a characterized student to lead in the reformation of our nation and the world. **The student should answer these questions each year.** Younger children may need help from their parents.

Are you a Christian? _____

Have you been baptized? _____

When were you baptized? _____

Have you received the Holy Ghost with the evidence of tongues? _____

When did you receive the Holy Ghost? _____

Do you accept the Bible as God's Word and submit yourself to
It's principles as the final authority? _____

In an effort to maintain the highest standards of morality, the following questions must be answered by each applicant (parents may answer for young children)

Do you smoke or use smokeless tobacco? _____

Have you done so in the past? _____

Do you agree not to smoke or use smokeless tobacco
as long as you are enrolled in this academy? _____

Do you drink alcoholic beverages? _____

Have you done so in the past? _____

Do you agree not to drink alcoholic beverages as long as you
are enrolled in this academy? _____

Do you use marijuana or narcotics? _____

Have you done so in the past? _____

Do you agree not to use narcotics of any kind as long as you are enrolled in this academy? _____

Are you currently sexually active? _____

Have you been in the past? _____

Do you agree to abstain from sexual activity including fornication, and homosexual acts as long as your are enrolled in this academy? _____

Have you ever been arrested and placed on detention or probation? _____

Have you ever run away from home? _____

When? _____

Will you promise not to draw, wear or display any Anti-Christian, gang or secular music symbols? _____

Will you agree to dress at church-school functions or outings that do not require the school uniform according to the church school standards (skirts or dresses below the knee for girls, long pants for boys, no jewelry, make-up etc.) and agree to the following requirements for clothing at these functions:

BOYS:

I will not wear tight fitting trousers, any shorts, or swim trunks _____

I will not wear tank tops or undershirts as outer clothing _____

My hair will be neatly cut and combed so as not to present a shaggy appearance; the length will be above the natural hairline and off the ears at all times _____

I will not wear a beard, mustache, or stubble, and my sideburns will not be longer than mid ear _____

I will not wear jewelry other than a watch (no rings, chains etc) _____

I will not wear make-up of any kind including lip gloss _____

I will not wear nail polish – clear or of any color _____

I will not color, bleach, tint, frost etc. my hair _____

GIRLS:

I will not wear dresses that do not cover the bottom of my knee, shorts (unless under my skirt or jumper for modesty sake) any type of pants, split skirts or skirts with slits that rise higher than the bottom of the knee _____

I will not wear see through or low cut blouses _____

My hair will be neatly combed to present an attractive appearance _____

I will not wear jewelry other than a watch (rings, chains etc) _____
(an engagement ring may be worn IF the student provides a letter from the parents indicating that they approve of the engagement and a letter from her pastor indicating that he is aware of the engagement and the couple has his blessing. If the young man is also a student at this academy, a letter from his parents and pastor stating that they are aware, and approve of this engagement is required)

I will not wear make-up including lip gloss _____

I will not wear nail polish – clear or of any color _____

I will not color, bleach, tint, frost etc. my hair _____

All students:

Do you honestly agree to keep all the church-school rules and respect authority without being critical and finding fault? _____

Do you want to attend this church-school? _____

Why do you wish to attend this academy? _____

General Policy

Students are expected to abide by these standards of conduct throughout their enrollment whether at home, church, or elsewhere. Students found to be out of harmony with the church-school's ideals of work and life may be asked to withdraw whenever the administration determines that it is necessary.

As a student of Virginia Beach Christian Academy, I pledge to uphold this church school's standards against cheating, swearing, smoking, gambling, worldly music and dancing, drinking alcoholic beverages, using or talking favorably about marijuana or narcotics, or using indecent language, and will act in a very orderly and respectful manner. I will abstain from sinful sexual activities including fornication and homosexual acts. I will maintain Christian standards in courtesy, kindness, morality, and honesty. I will strive to be of unquestionable character in dress, conduct, and other areas of life.

I agree to abide by the above standards of conduct and other regulations expected of each student enrolled in this Christian education program while I am a student attending the church-school. I will not give the impression to students, parents, or faculty that I am not in harmony with the goals, aims, and standards of the church-school.

signature of student

date

signature of father

date

signature of mother

date

PASTORAL RECOMMENDATION

The following student, _____
has submitted an application for enrollment or re-enrollment in Virginia Beach Christian Academy.

Please take a moment to indicate to us whether you feel that this child should or should not be (re) enrolled. It would be very helpful to us if you would share any other comments that you feel would be pertinent.

Thank you so much for your time

Is this child faithful in church attendance? _____

Is his family supportive of his church activities by attending as well? _____
Mom? _____ Dad? _____

Is the family faithful in payment of tithes and offerings? _____

Does this child participate in any additional ministries? _____
If so, please list them _____

Do you believe that the child will be able to assimilate into a program, such as ours, where students are expected to live by Biblical standards of morality and character? _____

Additional comments would be appreciated

Pastor's signature _____ date _____

Please return this form in the attached envelope in order to assure privacy.

PROMISSORY NOTE

STUDENT(s): _____ ACADEMIC YEAR _____

To Whom It May Concern:

This is to certify that I, Mr. _____, father of the above named student, and I, Mrs. _____, mother of the above named student do contract to Virginia Beach Christian Academy – a ministry of the United Pentecostal Church of Virginia Beach \$ _____ in US currency as my total financial obligation for the _____ academic year.

I understand that the tuition is an annual fee and is to be paid in full by August 15. I understand that if I pay the above tuition amount in full by July 1, I will receive a 5% discount on the basic tuition rate.

I understand that I may opt to apply for a semi-annual, quarterly, monthly or semi-monthly payment plan and intend to do so. I understand that my credit history may render me ineligible for any payment plan. If, however, my request for monthly payments is approved, I understand that failure to comply with the terms of the installment contract will result in the following actions: A \$5 per day late fee will be levied commencing with the first day after the due date. My child will not be admitted to class if my account becomes ten days past due and will not be readmitted until all past due funds have been paid; financial probation will result at the occurrence of a second offense. A third offense results in the requirement that the balance of my year's tuition be paid in full within thirty days or my child will be removed from the academy. Additionally, report cards, transcripts, and participation in graduation exercises may not take place until the account is cleared.

I understand that I may use Mastercard, Visa, cash, checks, or money orders to transfer funds to the academy. Additionally, I am aware of the fact that there is a \$30.00 fee for any check that is returned for any reason. I understand that this fee will not be waived.

I understand that my payment history with this academy becomes a part of my credit record and agree to pay all expenses and fees incurred as a result of any attempt to collect past due funds on this account.

Witnessed by _____
Dated this _____ day of _____ 19____

father

mother

Financial Disclosure

I understand that I am under no obligation to provide the following information to Virginia Beach Christian Academy or its representatives. I also understand, however, that failure to do so will render me ineligible for any payment options for which I may apply.

I hereby grant Virginia Beach Christian Academy permission to review my credit history and banking practices in order to determine my eligibility for a payment plan.

Father's Name: _____
Social Security # _____
Mother's Name: _____
Social Security # _____
Address _____
City/State/Zip _____
Home phone _____ **Work Phone** _____

Father's employer _____
Position _____
Length of time _____
Monthly gross income _____ **other income** _____

Mother's employer _____
Position _____
Length of time _____
Monthly gross income _____ **other income** _____

Home: **Own** _____ **Rent** _____
How long at this address _____
Your monthly rent or mortgage payment _____

If less than 1 year, your previous address: _____

Checking: **Bank** _____
Account number _____

Savings: **Bank** _____
Account number _____

Please list any loans or credit cards

Name of lender	_____	Account #	_____
	Balance	Monthly payment	_____
Name of lender	_____	Account #	_____
	Balance	Monthly payment	_____
Name of lender	_____	Account #	_____
	Balance	Monthly payment	_____
Name of lender	_____	Account #	_____
	Balance	Monthly payment	_____
Name of lender	_____	Account #	_____
	Balance	Monthly payment	_____
Name of lender	_____	Account #	_____
	Balance	Monthly payment	_____

Please list any additional lenders on the back of this sheet. Thank you.

Select your desired payment frequency

- | | | |
|-------|-----------------------|-------------------------------------|
| _____ | Pay in full by July 1 | 5% off basic tuition |
| _____ | Semi – monthly | (2 payments per month July – June) |
| _____ | Monthly | (1 payment per month July – June) |
| _____ | Quarterly | (July, October, January, April) |
| _____ | Semi – annually | (July, January) |

Monthly payments are due on the first OR fifteenth of each month. Semi-monthly payments are due on the first AND fifteenth of each month.

Select payment method

Payments may be made in cash, Mastercard, Visa, or check.

You may also choose to use Automatic deduction Contact bank for the appropriate forms Insert our routing number. Bring us a copy and submit the original to your bank.

Father’s signature and date _____

Mother’s signature and date _____

VIRGINIA BEACH CHRISTIAN ACADEMY
Enrollment Form Check-off Sheet

Academic Year _____

Student's name _____

FORM	INITIALS	DATE
Copy of Birth Certificate	_____	_____
Information Sheet	_____	_____
Standard of Conduct	_____	_____
Pastoral Recommendation	_____	_____
Request for Transcript	_____	_____
School physical/shot record	_____	_____
*Promissory Note (payments)	_____	_____
*Financial Disclosure (payments)	_____	_____

* if applicable